

Olean City School District  
Buildings and Grounds Committee Meeting  
Board Room  
Tuesday, December 5, 2023  
4:30 P.M.

Present:	Ira Katzenstein	Ricky Bee
	Mark Huselstein	Jenny Bilotta
	Genelle Morris	Mike Irizarry
	Vicki Zaleski-Irizarry	

1. NYS school safety plan and building improvements

- Ira noted he read an article in the Buffalo News regarding Safe School Design Act – safer doors and windows at public schools.

[https://buffalonews.com/news/local/education/buffalo-public-schools-safety-measures/article\\_6398c40a-879f-11ee-9189-a379d4735bf2.html](https://buffalonews.com/news/local/education/buffalo-public-schools-safety-measures/article_6398c40a-879f-11ee-9189-a379d4735bf2.html)

Governor Kathy Hochul signed the “Safe Schools by Design Act” that will require all school districts’ five-year capital facilities plans to consider incorporating design principles that will provide a safe, secure, and healthy school environment

<https://www.governor.ny.gov/news/governor-hochul-signs-legislation-ensure-safe-schools>

2. “It’s too hot to have school” policy

- This items will be a Building Condition Survey (BCS) topic; especially OIMS
- School Law addresses temperature of classrooms during the colder months (no lower than 65 degrees)
- School Law does not address temperature of classrooms during hotter weather
- Superintendent at their discretion can close schools due to extreme hot or cold temperatures
- If an employee feels their room is too hot or cold, they should reach out to the building principal; maintenance will be able to check the temperature and perhaps make adjustments

3. Pool Filtration System Update

- Jenny noted the district is in need of doing an emergency project; will place a resolution on the December 12<sup>th</sup> BOE agenda
- System that feeds chemicals into the pool is broken; pool is now closed
- Will take approximately two weeks to get the equipment and two weeks to install the equipment
- Swimmers are swimming at Allegany-Limestone Central School; transported via school vans

4. Building Condition Survey Schedule – 2025 Capital Project Timeline

- Jenny reviewed the BCS Timeline
  - 2/6/24 Review prioritized list
  - 3/5/24 Review capital project scope (OHS, OIMS and Athletic Complex)
  - 4/9/24 Review capital project scope (WW, EV and PLC)
  - 5/14/24 Make determination for architect for project
  - 5/22/24 BOE accept proposal from architect
- Jenny reviewed the Architect Service RFP Timeline
  - 1/22/24 Public RFP
  - 2/13/24 Site visits and walk throughs
  - 3/12/24 RFP deadline
  - 3/18-28/24 Interview finalists
  - 4/13/24 Appoint architectural firm

5. Capital Project Update

Jenny and Mark noted the project has been very challenging

- A new company has replaced Savarino and are working through issues
- Moving forward with HS locker room
- EV nurse's office should be done over the Christmas break
- Turf field road block – gravel and draining issues – contractor is correcting; can't lay turf until field passes all inspections
- New kitchen at WW is up and running

Other - upcoming topics, policies and presentations

Meeting ended at 5:10 pm

Next meeting: Tuesday, January 9, 2024 at 4:30 pm